

KNOWSTONE PARISH HALL COMMITTEE MEETING
To be held at the Parish Hall, Knowstone on 14th November 2017 to follow AGM

AGENDA

	<u>Responsible</u>
1. Apologies	All
2. Approval of 14.09.17 minutes	All
3. Matters arising from minutes (not covered below)	All
4. Correspondence	All
5. Finance report	
a. Income / outgoings summary	SB
b. Additional income handed over at meeting	All
6. RWE community fund update	KD
7. Hall facilities / equipment	All
8. Hall maintenance issues	All
a. Boiler	
b. Failed double glazing unit	
9. Hall activities / fundraising	
a. Feedback on recent events – Hobby Horse, coffee morning	All
b. Progress of events planned for 2017	All
i. Film nights	
ii. Bingo	
c. New bookings	KD
d. Allocation of dance dates	KD
e. Other ideas	JFB
10. Publicity	All
11. Setting of meeting dates for 2017 – 2018	All
a. Summer Fair meeting pre Christmas	
12. AOB	All
13. Approval of next meeting date	All